

DEPARTMENT OF REAL ESTATE

2201 Broadway
Post Office Box 187010
Sacramento, CA 95818-7010
(916) 227-0864

**IMPORTANT FEE NOTICE****Petition Applications**

All petition applications which are filed in person, or postmarked on or after May 1, 2012, are subject to the new fees listed below. Please note that the fee is not refundable, does not guarantee approval of the petition and does not include the fee for a real estate license should the petition be granted.

Petition fees

For reinstatement or removal of restrictions:

Salesperson Petition Fee	\$800
Broker Petition Fee	\$800
Officer Petition Fee	\$800
Corporation Petition Fee	\$800

When petitioning for the reinstatement or removal of restrictions for both an officer license and a related corporation, only one petition fee is required.

If you have any questions concerning this notice, please contact us at the above address or telephone number.

**DEPARTMENT OF REAL ESTATE
PETITION PROCESSING UNIT**

TRANSMITTAL (PETITION APPLICATION)

RE 506E (Rev.3/12)

GENERAL INFORMATION

- ❖ Please read instructions on Petition Application (RE 506).
- ❖ As you assemble your petition application packet, answer the questions listed below. This transmittal is designed to assist you in preparing a complete petition application which will facilitate processing.
- ❖ Attach this transmittal to the top of your petition application before returning it to the Department.

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| 1. Have you included the required \$800 Petition Application fee? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Have you waited at least the length of time specified from the effective date of the Decision in your case to file this petition? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| a) If <i>no</i> , consider waiting for the specified length of time as filing too early will result in the denial of your petition application. | | |
| 3. Have you been a defendant in a civil court matter?..... | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| a) If <i>yes</i> , did you provide certified copies of all complaints and judgements? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Have you ever filed bankruptcy? (See Question #4A.) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| a) If <i>yes</i> , did you provide a certified copy of your initial bankruptcy filing, including the list of creditors, any discharge you may have received, together with copies of any adversary complaints and judgments that may have been filed in connection with your bankruptcy petition? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Are you making child support payments? (See Question #9.) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| a) If <i>yes</i> , are you current? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| b) If <i>no</i> , did you provide proof of a payment arrangement or plan?..... | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 6. Do you wish to provide letters of reference?..... | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| a) If <i>yes</i> , did you provide letters of reference? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 7. Have you taken continuing education courses? (See Question #10A.) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| a) If <i>yes</i> , did you provide copies of certificates of completion? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 8. Have you completely provided all of the information requested in the Petition Application (RE 506)? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 9. Have you signed the petition application certification?..... | <input type="checkbox"/> Yes | <input type="checkbox"/> No |